

S.No. 4360

NSBLS 4

(For candidates admitted from 2011–2012 onwards)

B.L.I.S. DEGREE EXAMINATION, NOVEMBER 2023.

**Part III — Library and Information Science — Major
MANAGEMENT OF LIBRARY AND INFORMATION
CENTRES**

Time : Three hours

Maximum : 75 marks

SECTION A — (10 × 2 = 20)

Answer ALL questions.

1. What is Management?
2. Define Decision Making.
3. Define Budget.
4. What is Cost Benefit Analysis?
5. What is Job analysis?
6. Define Motivation.
7. Write about Team Building.
8. What is Conservation?

9. What is Systems Analysis?

10. Write about Circulation Section.

SECTION B — (5 × 5 = 25)

Answer ALL questions, choosing either (a) or (b).

11. (a) Discuss in detail about System Design.

Or

(b) What are the various schools of thoughts of management? Briefly explain the Classical Theory of School.

12. (a) Write key features of MBO.

Or

(b) Briefly explain the concept of MBO and its advantages.

13. (a) How do you plan your budget for an University Library?

Or

(b) Enumerate the different types of planning.

14. (a) Give an account on Preservation.

Or

(b) Give an account on Materials Management.

15. (a) What is HRM? Discuss.

Or

(b) Discuss Job Description and Selection Procedure in HRM.

SECTION C — (3 × 10 = 30)

Answer any THREE questions.

16. What is Scientific Management? Give brief description.

17. Give details of planning and purchases of Library Furniture and Equipment.

18. Explain in detail different types of budgeting systems.

19. What do you understand by Leadership? Discuss its importance in the Libraries.

20. Discuss the criteria for collection development in a Special Libraries.